

**WOODSIDE PRIMARY ACADEMY GOVERNANCE**  
**SCHEDULE OF MEETINGS/ACTIVITIES 2018/19**

<b>Meeting Date</b> all meetings commence at 6.30pm	<b>Name of meeting/Action</b>	<b>Preparation of papers</b> LT/LBWF/Clerk/other	<b>Papers sent to Gov's</b> <b>School office</b>	<b>Standing Agenda items requiring attention</b>
<u>Autumn Term</u>				
9th Oct 2018	LGB	30th Aug 2018	6th Sept 2018	Policies for ratification; Election of Chair & Committee members;
8th Nov 2018	LM&E&C	25th Oct 2018	1st Nov 2018	Terms of Reference; Election of Chair; Appoint Link Governors
15th Nov 2018	Educational Experience	1st Nov 2018	8th Nov 2018	Terms of Reference; Election of Chair; Appoint Link Governors
6th Dec 2018	LGB (Cheese & wine)	22nd Nov 2018	29th Nov 2018	End of year report, Committee Reports, AOB and end of year celebrations

Spring term

31st Jan 2019	LM&E	17th Jan 2019	24th Jan 2019	Budget Update; Premises
28th Feb 2019	Educational Experience	14th Feb 2019	21st Feb 2019	Quality of Teaching & Learning report; Review of books;
28th February	Governor's Visit (full day)			Observations/learning walks/moderation, link gov meetings
28th Mar 2019	LGB	14th Mar 2019	21st Mar 2019	4 Policies for ratification (Safeguarding), HT report (SES),

Summer Term

25th April 2019	LM&E	25th April 2019	2nd May 2019	2018 Budget for approval; Enrichment; Premises
12th June 2019	Educational Experience	9th May 2019	16th May 2019	Quality of Teaching & Learning report; SAT's update; Achievement report/data
12th June 2019	Governor's Visit (full day)			Observations/learning walks/moderation, link gov meetings
4th July 2019	LGB	20th June 2019	27th June 2019	4 Policies for ratification (2018 Budget), HT report,

**Governing Body Meetings**

**(All meetings commence at 6.30pm)**

**Acronym**

**Location of meeting**

Educational Experience

Forest Site

Leadership, Management, Environment & Community

LM&E

Forest Site

Local Governing Body

LGB

Bridge Site